

ELVEDEN CHURCH OF ENGLAND PRIMARY ACADEMY



SAFEGUARDING IS EVERYONE'S RESPONSIBILITY

We take Safeguarding very seriously at Elveden Academy. Our safeguarding team is made up of our 4 specially trained SLT members. If you have any concerns, however small please speak to one of the team below.



Mrs Rourke

Executive Head Teacher & DSL



Mrs Syer

Head of School & ASL



Mrs Maguire

SENCO & ASL



Miss Goody

Senior Teacher & ASL

Mrs Lynne Proudlock is our Safeguarding Governor

Please remember a child can make a disclosure to you in many different ways including; directly, through a friend and through storytelling.

When a child discloses something to you:

DO

- Stay calm and be patient
- Listen Carefully
- Explain why you cannot keep your conversation a secret
- Reassure the child that they have done the right thing
- As if there is anything else they want to tell you

DON'T

- *Interpret what you have heard
- * Ask any leading questions
- *Express an opinion

REMEMBER;
WHAT YOUR HEAR IN SCHOOL STAYS IN SCHOOL

NEXT STEP: If you have cause for concern through observation or disclosure, you must pass the information on, do this immediately to a designated person. Your record may be used in court, all information needs to be accurate, signed and dated.

